



KAAP AGULHAS MUNISIPALITEIT
CAPE AGULHAS MUNICIPALITY
U MASIPALA WASECAPE AGULHAS

AGENDA VAN 'N ALGEMENE RAADSVERGADERING GEHOU TE WORD OM 10:00 OP DONDERDAG 26 MAART 2020 IN DIE MUNISIPALE RAADSAAL TE BREDASDORP

AGENDA OF A GENERAL COUNCIL MEETING TO BE HELD ON THURSDAY, 26 MARCH 2020 AT 10:00 IN THE MUNICIPAL COUNCIL CHAMBERS, BREDASDORP

RAADSLEDE / COUNCILLORS

MNR	R J BAKER	
MNR	G D BURGER	
MNR	D J EUROPA	
MNR	C J JACOBS	
MNR	D JANTJIES	
ME	E C MARTHINUS	
MNR	J G A NIEUWOUDT	(Speaker)
ME	M OCTOBER	
ME	E L SAULS	
MNR	P J SWART	(Burgemeester)
ME	Z TONISI	(Onder-Burgemeester)

AMPTENARE / OFFICIALS

Mnr D O'Neill	Munisipale Bestuurder
Mnr H Van Biljon	Direkteur: Finansiële Dienste
Mnr A Jacobs	Direkteur: Infrastrukturdienste
Mnr H Kröhn	Direkteur: Bestuursdienste
Mnr B Swart	Interne Ouditeur
Mnr G M Moelich	Bestuurder: Administrasie
Me T Stone	Afdelingshoof: Strategiese Dienste

Kennis geskied hiermee van 'n **ALGEMENE RAADSVERGADERING** van die Kaap Agulhas Munisipaliteit wat sal plaasvind om **10:00** op **DONDERDAG, 26 Maart 2020** in die **Munisipale Raadsaal, Bredasdorp** om sake in die ingeslote Agenda te oorweeg.

Notice is hereby given of a **GENERAL COUNCIL MEETING** of the Cape Agulhas Municipality to be held at the **Municipal Council Chambers, Bredasdorp** on **THURSDAY, 26 March 2020** at **10:00** to discuss the enclosed Agenda.

D. O'Neill

MUNISIPALE BESTUURDER / MUNICIPAL MANAGER

1. **OPENING**
2. **AANSOEKE OM VERLOF TOT AFWESIGHEID / APPLICATIONS FOR LEAVE**
3. **ONDERHOUDE MET AFGEVAARDIGDES EN/OF ANDER BESOEKE**
4. **NOTULES VAN VORIGE VERGADERINGS VOORGELê VIR BEKRAGTIGING**
 - 4.1 **NOTULE VAN ALGEMENE RAADSVERGADERING GEHOU OP:**
25 Februarie 2020 [*Aangeheg as bylaag 1*]
5. **NOTULES VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE VERGADERINGS OOR BESLUIE DEUR HOM GENEEM SAAM MET DIE BURGEMEESTERSKOMITEE**
 - 5.1 **NOTULE VAN UBK VERGADERING GEHOU OP:**
21 Februarie 2020 [*Aangeheg direk na Raadsnotule*]
6. **NOTULES VAN KOMITEE VERGADERINGS VIR BESPREKING / KENNISNAME**
 - 6.1 **VOORGELê VIR BESPREKING : WYKSKOMITEE VERGADERINGS GEHOU OP**
 - WYK 1 : 24 Februarie 2020
 - WYK 2 : *Februarie Notule reeds voorgelê*
 - WYK 3 : 18 Februarie 2020
 - WYK 4 : *Februarie Notule reeds voorgelê*
 - WYK 5 : *Februarie Notule reeds voorgelê*
 - WYK 6 : 13 Februarie 2020

[*Bogenoemde Notules word aangeheg as bylaag direk na die UBK Notule*]
7. **SAKE VOORTSPRUITEND UIT NOTULES**
8. **VERKLARINGS EN/OF MEDEDELINGS DEUR DIE VOORSITTER**
 - 8.1 **BRIEWE VAN DANK**

Aangeheg op *bladsy 1* van die bylae.
 - 8.2 **FUNKSIES VIR DIE MAAND**
 - 8.3 **AANWYS VAN AFGEVAARDIGDES**
 - 8.4 **DRINGENDE SAKE DEUR DIE SPEAKER VOORGELê**
9. **TERUGVOERING VANAF RAADSLEDE OOR VERGADERINGS BYGEWOON**
10. **VERKLARINGS EN/OF MEDEDELINGS DEUR DIE UITVOERENDE BURGEMEESTER**

		BLADSY	
		<u>Agenda</u>	<u>Bylaes</u>
11.	<u>ITEMS NA DIE RAAD VERWYS VIR OORWEGING</u>		
11.1	Draft Budget for the 2020/2021 Financial Year	3 - 5	Apart
11.2	Kondonering: Hef van rente op uitstaande debiteure vir Maart 2020	5 - 6	-
11.3	Approval: Proposed amendments to the 2017 - 2022 IDP	6 - 7	Apart
11.4	Amendment: Process plan and schedule of key deadlines - 2020/21 IDP review and 2020/21, 2021/22 and 2022/23 budget	7 - 10	-
11.5	Draft CAM Maintenance Management Policy	10	2 - 11
11.6	Extension of Contract: Ikusasa Chemicals	10 - 11	-
11.7	Integrated Waste Management Plan	11 - 12	12 - 92
12.	DRINGENDE SAKE DEUR DIE MUNISIPALE BESTUURDER		
13.	OORWEGING VAN KENNISGEWING VAN MOSIES		
14.	OORWEGING VAN KENNISGEWING VAN VRAE		
15.	OORWEGING VAN DRINGENDE MOSIES		
16.	VERSLAG DEUR MUNISIPALE BESTUURDER OOR DIE UITVOERING VAN RAADSBESLUIE		
	Lys van onafgehandelde Raadsbesluite verskyn op bladsy 13 .		
17.	SLUITING		

11. **ITEMS NA DIE RAAD VERWYS VIR OORWEGING**

11.1 **DRAFT BUDGET FOR THE 2020/2021 FINANCIAL YEAR**

The Director: Finance reports as follows:

PURPOSE OF REPORT

To submit the draft annual budget in respect of the 2020/21 & two outer financial years for consideration and discussion by Council as prescribed in the Municipal Finance Management Act (MFMA).

BACKGROUND

In terms of section 21(2) of the Municipal Finance Management Act, the Mayor must consider the following issues when preparing the annual budget:

- Take into account the municipality's integrated development plan;
- Take all reasonable steps to ensure that the municipality revises the integrated development plan in terms of section 34 of the Municipal Systems Act, taking into account realistic revenue and expenditure projections for future years;
- Take into account the national budget, the relevant provincial budget, the national government's fiscal and economic policy, the annual Division of Revenue Act and any agreements reached in the Budget Forum.
- Consult -
 - (i) All other local municipalities in the area, if the municipality is a district municipality
 - (ii) The relevant provincial treasury, and when requested, the National Treasury; and
 - (iii) Any national or provincial organ of state, as may be prescribed.

BUDGET PREPARATION PROCESS

The budget preparation process consists of the following six distinct steps:

1. **Planning:** Schedule key dates, establish consultation forums, review previous processes
2. **Strategizing:** Review IDP, set service delivery goals and objectives for next three years, consult on tariffs, indigent, credit control, free basic service, etc. policies and consider local, provincial and national issues, previous year's performance and current economic trends, etc.
3. **Preparing:** Prepare budget, revenue and expenditure projections, draft budget policies, consult and consider local, provincial and national priorities
4. **Tabling:** Table draft budget, IDP and budget related policies before Council, consult and consider formal local, provincial and national inputs or responses
5. **Approving:** Council approves budget and related policies
6. **Finalizing:** Publish and approve Service Delivery and Budget Implementation Plan (SDBIP) and annual performance agreements and indicators.

The above steps must be incorporated into one process with reference to the IDP and Budget. These processes could be finalized before submission of the draft budget to Council.

In terms of section 16 of the MFMA, the council of a municipality must for each year approve an annual budget for the municipality and as a consequence of this legislative requirement, the mayor of the municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year.

After the draft annual budget has been tabled, the community must be invited to make written submission to the Council on the budget and to make representation at the council hearings. Key stakeholders like national and provincial departments (eg. Treasuries, Local Government, Water, Environment, Health) should also be invited to submit written comments to the hearing. Due to COVID 19 pandemic and measures promulgated by the President no community participations meetings will take place but alternative methods of communication has already been identified to ensure transparency in most appropriate and effective manner by availing the adopted draft budget also to key stakeholders in the community.

Method for input into the adopted draft budget will be communicated in order for Council to consider all submissions received during this process. The Mayor must be given an opportunity to respond to the recommendations, make revisions and amend the tabled budget if so required. After the Mayor has responded to the recommendations and made amendments to the draft budget, the full council must meet to consider the budget for approval not later than 31 May 2020.

BUDGET CONTENT AND FORMAT

National Treasury, through the Municipal Budget and Reporting Regulations provided guidelines on the content and format standards of the budget as well as supporting documentation to which all municipalities must comply. The regulations became effective as from July 2009.

The reason why National Treasury provided guidelines on the budget and supporting documentation is to ensure:

- Compliance with legal requirements for an approved budget;
- Strengthened oversight by council and improved performance by officials;
- Readability of and linkages within the budget documentation;
- Satisfaction of stakeholders' information needs (councillors, community etc.); and
- Facilitation of comparability between municipalities.

Municipal Circulars 98 & 99 further provides guidance (inclusive of all previous budget related circulars issued by National Treasury) to municipalities and municipal entities for the preparation of their 2020/21 budgets, medium term revenue and expenditure framework (MTREF) as informed by the *Budget Review 2020* and the *2020 Division of Revenue Act*. According to the mentioned circular, municipalities must prepare their budgets in the context of the current global economic crisis and the slow-down in the domestic economy.

The draft annual budget is attached as annexure **(Bound separately)** for Council's consideration."

The Municipal Manager, in consultation with the Director: Finance, recommends as follows:

MANAGEMENT RECOMMENDATION

1. Council resolves that the draft budget of the municipality for the financial year 2020/21 as per Budget Related Resolutions of the budget document and indicative for the projected outer years 2021/22 and 2022/23 be adopted as set out in 1.8 Annual Budget Tables in respect of the following schedules:
 - 1.1 Executive summary of revenue & expenditure – Table A1;
 - 1.2 Budgeted Financial Performance (Revenue and Expenditure by standard Classification) –Table A2;
 - 1.3 Budgeted Financial Performance (revenue and expenditure by municipal vote) A – Table A3;
 - 1.4 Budgeted Financial Performance (revenue and expenditure) – Table A4;
 - 1.5 Budgeted Capital Expenditure by vote, standard classification and funding – Table A5;
 - 1.6 Budgeted Financial Position – Table A6;
 - 1.7 Budgeted Cash Flows Table A7;
 - 1.8 Cash backed reserves/accumulated surplus reconciliation – Table A8;
 - 1.9 Asset Management – Table A9;
 - 1.10 Basic service delivery measurement table A10
 - 1.11 Council notes Part 2 - Other related Supporting Documentation completed where applicable from Table SA1 to SA38 subject to further refinement and completion before final submission to National & Provincial Treasuries
2. Council approves and adopts the draft tariffs listing for services as per Appendix A with effect 1 July 2020.
3. Council approves and adopt the Draft SDBIP in respect of the 2020/21 budget year per Appendix B.
4. Council notes that the mSCOA data string in respect of A Schedule version 6.4.1 will be been uploaded via the VESTA Financial System for submission to National Treasury on 3 April 2020 as per requirement despite many challenges that still exist for finalization before the final approval of the budget in May 2020.
5. Council approves the further refinement of the draft budget with regard to the mSCOA format (Version 6.4.1), prescribed supporting documentation, Draft SDBIP, IDP-Budget linkages and the revenue & expenditure figures before final adoption by Council in May 2020.
6. Council notes that the Executive Mayor will have an oversight role over the budget process before it is again submitted for final approval.

11.2 KONDONERING MET DIE HEF VAN RENTE OP UITSTAANDE DEBITEURE VIR DIE PERIODE MAART 2020

DOEL VAN VERSLAG

Om die Raad se goedkeuring te verkry insake die moontlike vrystelling vir die hef van enige rente op uitstaande debiteure vir die periode Maart 2020 vanweë die impak van die "COVID 19" se afgekondigde matriels van toepassing op alle landsburgers.

AGTERGROND

In terme van die COVID 19 pandemie het die President verskerpte maatreëls aangekondig met 'n totale "LOCKDOWN" wat van toepassing sal wees van 26 Maart 2020 om middernag wat tot gevolg sal hê dat geen van die munisipaliteit se betalingspunte oop sal wees om enige gelde te ontvang ter betaling van diensterekeninge.

Sekere gebruikers ontvang eers salaris nadat die maatreëls in plek kom en betaal gewoonlik hulle diensterekening slegs by die munisipale kantore. Alhoewel alternatiewe betaal metodes gekommunikeer is aan die aan die gemeenskap kan daar dalk steed persone wees wat nie die prosesse gaan volg. Derhalwe om nie enige gebruikers te benadeel word voorgestel dat die hef van rente op uitstaande dienste rekeninge kwytgeskel word vir Maart 2020 se diensterekening asook die opvolgende maande vir solank die COVID 19 maatreëls van toepassing sou bly.

WETLIKE IMPLIKASIE

Geen .

FINANSIËLE IMPLIKASIE

Die moontlike verlies aan rente inkomste vir die een maand word geraam op plus/minus R160,000.

The Munisipale Bestuurder, in konsultasie met die Direkteur: Finansies, beveel as volg aan:

BESTUURSAANBEVELING

Dat die Raad goedkeuring verleen dat die hef van rente op agterstallige debiteure kwytgeskel word vir die periode Maart 2020 sowel as die opvolgende tydperk solank die COVID-19 maatreëls van toepassing sou bly.

11.3 **APPROVAL OF PROPOSED AMENDMENTS TO THE 2017 - 2022 INTEGRATED DEVELOPMENT PLAN (IDP)**

REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER**PURPOSE OF REPORT**

To present a proposal to amend the Integrated Development Plan (IDP) for 2020/21 to the Council for approval.

LEGAL FRAMEWORK

Integrated Development Planning is regulated by Chapter 5 of the Local Government Municipal Systems Act, Act 32 of 2000 read together with the Municipal Finance Management Act, Act 56 of 2003.

In terms of section 25(1) of the Municipal Systems Act, each Municipal Council must adopt a single, inclusive and strategic plan for the development of the Municipality within a prescribed period after the start of its elected term. The Municipality adopted its 2017/18 - 2021/22 IDP in May 2017.

Section 34 of the Municipal Systems Act, requires Municipalities to review their Integrated Development Plans annually in accordance with an assessment of its performance and to the extent that changing circumstances demand. Amendments to the IDP must be done in accordance with the prescribed process.

Section 32 requires the Municipal Manager of a municipality must submit a copy of the integrated development plan as adopted by the council of the municipality, as well as any subsequent amendments of the plan, to the MEC for local government in the province within 10 days of the adoption or amendment of the plan.

Section 53(1) (b) of the MFMA provides that the mayor of a municipality must co-ordinate the annual revision of the integrated development plan in terms of section 34 of the Municipal Systems Act and the preparation of the annual budget, and determine how the integrated development plan is to be taken into account or revised for the purposes of the budget.

DISCUSSION

This IDP review aims to evaluate the performance of the Municipality in terms of its strategic objectives and reflect the extent that changing circumstances demand. A significant change arising from the review is the adoption of the new Provincial Strategic Plan which needs to reflect in our IDP. This together with more minor administrative changes necessitates that the IDP be amended.

This is the third revision of the 2017 - 2022 IDP for Cape Agulhas Municipality and accommodates the following amendments since May 2019:

- Chapter 1 - the dates in the time schedule as well alternative arrangements relating to the COVID - 19 National Disaster.
- Chapter 2 - The Provincial Strategic plan is added.
- Chapter 3 - Situational analysis is updated with the latest figures from the 2019 SEP report.
- Chapter 4 - Some of the ward committee members have been replaced. Some service delivery priorities per KPA are updated.
- Chapter 5 - Projects / Programmes alignment to strategic goals is updated.
- Chapter 6 - Human Settlements Pipeline is updated.
- Chapter 8 - Disaster risk assessment of key capital projects amended.
- Chapter 9 - LED Chapter clarified the direction of LED / Tourism following the municipal takeover of this function in July 2017.
- Chapter 10 - External and internal projects and investments amended.
- Annexures 1 - 6 B is amended. The community priorities were changed by the Ward committees and communities during public participation meetings of September - October 2019.
- Annexure B is amended: KPI's and targets updated.

The amendments are attached as **Annexure**.

The amended IDP serves as basis for the 2020/2021 annual budget, the SDBIP and the performance plans of the Municipal Manager and Directors. Following approval of the IDP amendments by the council on 26 March 2020. It will be advertised for public comments during April 2020 and submitted for final approval in May 2020.

FINANCIAL IMPLICATIONS

None.

MANAGEMENT RECOMMENDATION

- (i) That the third revision and (2020/21) amendments to the 2017/18 - 2021/2022 Integrated Development Plan of the Cape Agulhas Municipality be approved in terms of Section 32 of the Local Government: Municipal Systems Act (Act 32 of 2000).
- (ii) That the draft IDP amendments be submitted to Local Government, Provincial Treasury, National Treasury and the Overberg District Municipality; and
- (iii) That the draft IDP amendments be advertised for public comment in terms section 21 of the Municipal Systems Act (Act 32 of 2000).
- (iv) That the IDP amendments be submitted to the Council before the end of May 2020 for final approval.

11.4 AMENDMENT OF THE PROCESS PLAN AND SCHEDULE OF KEY DEADLINES IN RESPECT OF THE 2020/21 IDP REVIEW AND 2020/21, 2021/22 AND 2022/23 BUDGET

REPORT FROM THE OFFICE OF THE MUNICIPAL MANAGER

PURPOSE OF REPORT

To submit amendments to the approved process plan and time schedule of key deadlines for the 2020/21 IDP and budget process, necessitated by the **escalation of measures to combat the Covid-19 epidemic**. The Process Plan for the current IDP cycle was approved **on 30 August 2016, per Resolution 176/2016, and the Time Schedule for the 2020/21 review / amendment process on 29 July 2019 in terms of** Sections 21(1)(b) and 53(1)(b) of the Municipal Finance Management Act (Act 56 of 2003) (MFMA) read together with Sections 28 and 34 of the Local Government Municipal Systems Act, 2000 (Act 32 of 2000) (Systems Act).

DISCUSSION

To date, the Municipality has complied with its time schedule. The declaration of a national disaster and the escalation of measures to combat the Covid-19 epidemic will however necessitate that the activities planned from March need to be amended. The most significant amendments are that the tabling date is brought forward and the standard public participation process that we usually follow (Budget Imbizo's) can not be followed.

Furthermore, the schedule for 2020/21 made reference to a review of the IDP, and an amendment. Following the approval of a new Provincial Strategic Plan, it was decided that Municipalities should include this plan in their IDP and regard this as an amendment. All references to review must therefore include an amendment.

ACTIVITY	Date	Legal Reference
JULY 2019		
AUGUST 2019		
SEPTEMBER 2019		
OCTOBER 2019		
NOVEMBER 2019		
DECEMBER 2019		
JANUARY 2020		
FEBRUARY 2020		
MARCH 2020		
Table Draft IDP review and Budget (Including Top Layer SDBIP) Table draft IDP Review and budget (including SDBIP) to Council	31 Mar 26 Mar	MFMA Section 16: (1) <i>The council of a municipality must for each financial year approve an annual budget for the municipality before the start of that financial year.</i> (2) <i>In order for a municipality to comply with subsection (1), the mayor of the municipality must table the annual budget at a council meeting at least 90 days before the start of the budget year.</i>
APRIL 2018		
Publicise draft Budget including SDBIP Make public the draft budget (including Top Layer SDBIP) and invite the community to submit representations.	3 Apr	MFMA Section 22: <i>Immediately after an annual budget is tabled in a municipal council, the accounting officer of the municipality must</i> (a) <i>in accordance with Chapter 4 of the Municipal Systems Act -</i> (i) <i>Make public the annual budget and the documents referred to in Section 17(3); and</i> (ii) <i>invite the local community to submit representations in connection with the budget;</i> (b) <i>submit the annual budget -</i> (i) <i>in both printed and electronic formats to the National Treasury and the relevant provincial treasury; and</i>

ACTIVITY	Date	Legal Reference
		(ii) in either formats to any prescribed national or provincial organs of state and to other municipalities affected by the budget.
Publicise IDP Review / Amendment Make public the draft IDP review and invite the community to submit representations. <u>Advertisements to be placed on the website and Social Media.</u>	3 Apr	MPPM Regulation 3(4)(b): No amendment to a municipality's integrated development plan may be adopted by the municipal council unless the proposed amendment has been published for public comment for a period of at least 21 days in a manner that allows the public an opportunity to make representations with regard to the proposed amendment.
Submissions Submit the draft budget (including SDBIP), IDP Review / <u>Amendment</u> to the <u>MEC</u> / Department of Local Government, Provincial Treasury, National Treasury and other affected organs of state	By 3 April	MFMA Section 22: Immediately after an annual budget is tabled in a municipal council, the accounting officer of the municipality must (a) in accordance with Chapter 4 of the Municipal Systems Act - (i) Make public the annual budget and the documents referred to in Section 17(3); and (ii) invite the local community to submit representations in connection with the budget; (b) submit the annual budget - (i) in both printed and electronic formats to the National Treasury and the relevant provincial treasury; and (ii) in either formats to any prescribed national or provincial organs of state and to other municipalities affected by the budget.
Submissions Submit the draft IDP Review / <u>amendment</u> to the District Municipality	By 3 April	MSA Section 29(3)(b): A local municipality must draft its integrated development plan, taking into account the integrated development processes of, and proposals submitted to it by the district municipality. MPPM Regulation 3(6): A local municipality that considers an amendment to its integrated development plan must- (a) consult the district municipality in whose area it falls on the proposed amendment; and (b) take all comments submitted to it by the district municipality into account before it takes a final decision on the proposed amendment.
Public participation Ward based budget meetings (6) Ward Committee meetings <u>No Ward or public meetings will take place.</u> <u>The Draft budget and IDP Amendment will be advertised on the website and social media, and the public invited to submit their comments. A summary document will also be made available.</u> <u>Comments must be submitted via e-mail and providing the Lockdown is lifted as planned, comment boxes will be provided at all libraries, offices and the Thusong Centre.</u>	13-23 April	MFMA Section 23(1): When the annual budget has been tabled, the municipal council must consider any views of - (a) the local community; and (b) the National Treasury, the relevant provincial treasury and any provincial or national organs of state or municipalities which made submissions on the budget.
MAY 2020		
JUNE 2020/ JULY 2020		

FINANCIAL IMPLICATIONS

None.

MANAGEMENT RECOMMENDATION

- (i) That the Time Schedule of Key Deadlines for the 2020/21 IDP REVIEW AND 2020/21, 2021/22 AND 2022/23 BUDGET, be amended in respect of March and April due to the escalation of measures to combat the Covid-19 epidemic.
- (ii) That all references to IDP Review in the schedule also be amended to include an amendment.
- (iii) That the amended Time Schedule of Key Deadlines be made public on the municipal website.

11.5 DRAFT CAM MAINTENANCE MANAGEMENT POLICY**PURPOSE OF REPORT**

For Council to accept the draft CAM Maintenance Management Policy (attached on **page 2 to 11**).

BACKGROUND

The Maintenance Management Policy describes the maintenance responsibility for facilities, assets and infrastructure when maintenance is required and how it is performed. It also defines the terms used, describes the decision making process governing the assignment of maintenance priorities, the selection of cost analysis processes, and quality assurance.

The objective of the policy is:

1. To ensure the proper maintenance of the assets of the municipality as captured in the Asset Register are executed.
2. To benchmark the maintenance management approach of the municipality in the relevant government guidelines.
3. The policy shall apply to the on-going maintenance of assets.
4. Alignment with the international best practice Asset Management Standard ISO55000/1/2.

FINANCIAL IMPLICATIONS

None.

PERSONNEL IMPLICATIONS

None.

MANAGEMENT RECOMMENDATION

- (i) That Council accepts the draft Cape Agulhas Municipality Maintenance Management Policy.
- (ii) That the Cape Agulhas Municipality Maintenance Management Policy be published for public comment.

11.6 EXTENSION OF CONTRACT: IKUSASA CHEMICALS**PURPOSE OF REPORT**

To obtain approval in terms of Part 20.14 of the Municipal Supply Chain Management Policy and System [SCMP] issued in terms of section 111 of the Municipal Finance Management Act, 2003 (Act 56 of 2003) - [MFMA] and adopted by the Council in 2015 and section 116 (3) (a) of the MFMA that the municipality intends to extend the existing contract with **Ikusasa Chemicals** for water treatment in Waenhuiskrans and Suiderstrand until 30 October 2020.

BACKGROUND

In 2013, the Cape Agulhas Municipality [CAM] issued a tender T11/2013 (SCM 20/2012/13) for the treatment of existing groundwater sources in Waenhuiskrans and Suiderstrand. Subsequently, the CAM concluded a formal agreement with Ikusasa Chemicals on 2 July 2013 for the rendering of the abovementioned service. The service level agreement is valid for a period of three years from the date of delivery of water to the respective towns. The infrastructure is owned and operated by the Service provider. The treatment plants deliver a high quality drinking water to the public and alleviates the pressure on the Bredasdorp water sources since Waenhuiskrans is supplied with water from Bredasdorp. The contract was extended for a further 3 years until 2020. The Service Provider is efficient and deals quickly with queries on short notice.

The rationale for the above conclusion is that Ikusasa Chemicals:

1. Due to the imminent Covid-19 lockdown, the supply chain process cannot be concluded to evaluate and adjudicate the current bid of SCM20-2019/20, which is valid until 30 April 2020.
2. Rendered adequate services till date.
3. Has initially been appointed after an open bidding process in terms of the abovementioned services.
4. Can ensure the continuous provision of clean and safe drinking water to the communities.

FINANCIAL IMPLICATIONS

The extension will be on the same terms and conditions and will be funded from budget vote 015021297000 and sufficient funds are available.

PERSONNEL IMPLICATIONS

None.

MANAGEMENT RECOMMENDATION

That the proposed extension of the Service Level Agreement of **Ikusasa Chemicals** as per Parts 20.14 of the Municipal SCM Policy and System and in terms of Section 116(3) of the Municipal Finance Management Act 2003 (Act 56 of 2003), be approved at the same terms and conditions as the original agreement.

11.7 **INTEGRATED WASTE MANAGEMENT PLAN REVIEW (IWMP)**

PURPOSE OF REPORT

For Council to accept the draft CAM Integrated Waste Management Plan (IWMP) Review 2020 (attached on **page 12 to 92**).

BACKGROUND

The third version of the Integrated Waste Management Plan (IWMP) has been formulated by Chand Environmental Consultants CC (Chand) on behalf of Cape Agulhas Municipality to address the challenge of waste management in Cape Agulhas, home to 33,038 people. The IWMP is a statutory requirement of the National Environmental Management: Waste Act, 2008 (NEM:WA, Act No. 59 of 2008) that has been promulgated and came into effect on 1 July 2009 and that has as its goal the transformation of the current methodology of waste management, i.e. collection and disposal, to a sustainable practice focusing on waste avoidance and environmental sustainability. Implementation of this IWMP will be through municipal by-laws and in accordance with an implementation schedule. The purpose of the 2020 revision of the 3rd Generation IWMP is to update the IWMP with the changing environment and keeping the working document current.

The primary objective of integrated waste management (IWM) planning is to integrate and optimise waste management, in order to maximise efficiency and minimise the associated environmental impacts and financial costs, and to improve the quality of life of all residents within Cape Agulhas Municipality.

The Plan takes particular note of importance of local authority waste management planning. This document underlines the following principles of the National Waste Management Strategy:

- The prevention of waste generation;
- The recovery of waste of which the generation cannot be prevented; and
- The safe disposal of waste that cannot be recovered.

The Plan will address all areas of waste management – from waste prevention and minimisation (waste avoidance), to its collection, storage, transport, treatment, recovery and final disposal. It will not only address the practicalities of waste management, but also the issues of public education and changing concepts, as these are vital to a successful management system.

FINANCIAL IMPLICATIONS

None.

PERSONNEL IMPLICATIONS

None.

MANAGEMENT RECOMMENDATION

- (i) That Council accepts the draft CAM Integrated Waste Management Plan Review 2020.
- (ii) That the draft CAM Integrated Waste Management Plan Review 2020 be published for public comment.

16. **ONAFGEHANDELDE RAADSBSLUITTE**

Besluit Nr	Onderwerp	Verkorte Besluit	Vordering	Verantwoordelike persoon
90/2016	Ouditeur-Generaal navraag insake erwe 563 en 937, Napier	(i) Dat Erf 563, Napier so spoedig as moontlik deur die raad se oordragprokureurs aan KAM oorgedra word. (ii) Dat, sodra Erf 563, Napier in KAM se naam registreer is, dit per openbare tender vervreemd word. (iii) Dat alle uitstaande skuld ten bedrae van R35 256,83 in die naam van N en S M Noor afgeskryf word. (iv) Dat Erf 937, Napier se uitstaande gelde so spoedig as moontlik deur die raad se Masakane proses gevorder word (binne 90 dae). (v) Indien alle uitstaande fooie nie binne 90 dae gevorder is nie, erf 937 per openbare tender vervreemd sal word om deel van die koste te delg. (vi) Dat die verskil in uitstaande fooie (balans min verkoopprijs) afgeskryf word.	<i>Afgehandel vanaf finansies - Oordrag van eiendomme moet nog plaasvind.</i>	DFD
237/2016	Parkering: Erf 264, Struisbaai	Dat die randstene wel verwyder word, op voorwaarde dat - (i) Die eienaar in kennis gestel word dat sou hulle die parkeerarea wil vergroot tot by die voetpaadjie (in Hoofweg), die nodige grondgebruiksaansoek ingedien moet word vir oorweging. (ii) 'n Vergunningsooreenkoms vir die vergroting van die parkeerarea met die eienaar gesluit word.	<i>Eienaars was in gesprek met die MB ten opsigte van 'n vergunningsooreenkoms. Aangeleentheid na Martin Kruger verwys om te help met die vergunningsooreenkoms.</i>	BSSB
238/2016	Council's further directions: Rezoning, Subdivision, Consolidation and letting of property in respect of the Vishuis Heritage Centre in Kassiesbaai, Arniston	That Council approves the following: Amendment of Clause 12.2.4 of the attached Lease Agreement to read as follows: "The serving of refreshments including hot and cold beverages and snack foods (i.e. a portion of food, smaller than a regular meal, generally eaten between meals) shall be permitted, excluding regular meals."	<i>Aansoek gebring om MB te verplig om Raadsbesluit uit te voer. Saak weer voor Hooggeregshof.</i>	BSSB
201/2018	Elim: Uitstaande Belastingrekening	(i) Raad kennis neem van die uitstaande bedrag verskuldig. (ii) Volledige verslag met die volgende Raadsvergadering oorweeg word. (iii) Maandelikse vorderingsverslae aan die Raad voorgelê word ten opsigte van die vereffening van hierdie uitstaande gelde.	<i>MOU geteken met Opsienersraad en afbetalingsooreenoms gereël vir betaling van agterstallige erfbelasting.</i>	Eiendoms-administrasie

BESTUURSAANBEVELING

Dat die Raad kennis neem van die onafgehandelde Raadsbesluite.